



Bookcliffs Council on the Arts and Humanities
FACILITY RENTAL AGREEMENT

Bookcliffs Council on the Arts and Humanities ("Owner"), a rental fee of \$ and a refundable security deposit of \$ for the use of the BAC STONE HOUSE (the "facility") on from : .m. to : .m. The facility rental includes the use of tables, chairs, and . One half of the rental fee (\$) must be paid at the time the facility is reserved. The remainder of the rental fee and the security deposit must be paid before the use of the facility. Renter agrees to use the facility under the following conditions:

- 1. Renter is responsible for all participants attending the event and damages caused by them. Animals are prohibited in the facility with the exception of service animals for the disabled.
2. Any facility equipment must be appropriately used and protected to ensure no damage will be incurred. Renter will have the ability to review the facility equipment prior to use and must identify any existing damage to Owner. Any damage to equipment will be assessed and charged according to replacement at current retail value. Any damage to the facility will be assessed and charged according to the retail repair cost. Damages will be paid first from the security deposit. However, if the damages exceed the refundable security deposit, Renter must pay for all damages to the facility within 10 days from receipt of a written invoice. Any security deposit refund will be mailed within days after use.
3. Decorations must not be attached to painted walls or ceilings. Nails, tacks, push pins, staples and screws will not be used to attach decorations to any part of the facility.
4. Renter is responsible for the clean-up of the facility immediately following use, including: Removal of all decorations and items of trash from the floor, tables, chairs, walls, etc. Removal of all food and beverages. All trash deposited in provided receptacles. Clean up of all spills. Wiping down tables and chairs. If additional clean up is required, Renter will be charged at a rate of \$ 25 per hour.
5. Owner is not responsible for any items left after the rental or any lost or stolen articles.
6. The facility cannot be used for gatherings violating minimum safety standards set by the Building Code Inspector. Smoking of tobacco or marijuana is prohibited in the facility.
7. Renter agrees to indemnify and hold harmless Owner against any and all claims, damages, liability and expense, including attorney's fees and expenses, in connection with loss of life, personal injury and/or damages to property arising from or out of the use of the facility by Renter.
8. Renter assumes all responsibility and liability for any alcohol served on the premises.
9. The prevailing party shall be awarded attorney's fees and costs incurred in any breach of this Agreement.

Renter has read and agrees to the terms of this Facility Rental Agreement.

Renter Date Address: Telephone:

Bookcliffs Council on the Arts and Humanities

FACILITY RENTAL RATES

Hourly Room Rental

	Cost	Agreement	Refundable Deposit
Non-Profit Businesses	\$ 20.00/hour	Yes	No
Business	\$ 30.00/hour	Yes	No
BAC Member Rental	\$ 20.00/hour	Yes	No

Event Facility Rental

Private Event	\$250.00/day	Yes	\$250.00
	\$125.00/1/2 day	Yes	\$125.00
Member Private Event	\$210.00/day	Yes	\$250.00
	\$105.00	Yes	\$125.00